



Chief Radio Electronics Technician

JOB OPPORTUNITY ANNOUNCEMENT

Announcement #:	19-210-01EXOC **AMENDED MINIMUM ELIGIBILITY REQUIREMENTS**		
Title, Series, Grade (Code)	Chief Radio Electronics Technician WM-9995-10 (210)		
Base Salary:	East \$63,017		
Type of Appointment:	Excepted Service Career-Conditional		
Opening Date:	October 1, 2018	Closing Date	Open continuously with periodic cut - offs
Location:	Military Sealift Command (MSC) Vessels Worldwide		
Who May Apply:	<p>All United States citizens and current Military Sealift Command Civil Service Mariner (CIVMAR) eligible to apply under the Veterans Employment Opportunities Act (VEOA). Active Duty Service Members (ADSMs) must submit a certification (i.e., statement of service) at the time of application which certifies that the service member is expected to be discharged or released from active duty service under honorable conditions not later than 120 days after the date the certification is submitted. Relocation expenses are not authorized for this position.</p>		
Duties:	<p>The Chief Radio Electronics Technician is a Civil Service Mariner (CIVMAR) employed by the Navy to serve the Military Sealift Command (MSC) onboard naval auxiliaries and hybrid-manned warships worldwide, in peace and war. MSC exists to support the joint warfighter across the full spectrum of military operations. MSC provides on-time logistics, strategic sealift, as well as specialized missions anywhere in the world, in contested or uncontested environments.</p> <p>The Chief Radio Electronics Technician is directly responsible to the Ships Communication Officer (SCO) or to the ships' Master when assigned to Service Support Vessels (T-ARS or T-AFT). The Chief Radio Electronics Technician is responsible for the Communications Department and is the Communications Local Element (LE) EKMS custodian on EKMS matters or issues.</p> <p>Able to obtain and maintain a Top Secret Security Clearance.</p>		

Understands Computer Protocols, Information Assurance (IA) Security, Applications, and Corrective Measures.

Knowledgeable of electronic theory and be competent to perform all required equipment inspection, evaluation of performance, problem troubleshooting, preventive and corrective maintenance, and minor repairs to shipboard communications systems. Fully proficient with operating radio cryptographic equipment. The incumbent must be skilled in interpretation of electronics technical manuals, drawings, specifications and schematic drawings.

Proficient in the proper use of a wide variety of diagnostic programs, electronic test equipment and tools. Skilled in diagnosing problems and determining appropriate corrective action.

Knowledgeable of the Electrical Safety Program and safety requirements of the equipment worked upon. Required to observe all safety rules and take appropriate precautions to ensure personal safety and safety of co-workers. Incumbent may be assigned as the department tag out/lock out coordinator. Proficient in the performance of shipboard emergency drills, and working aloft.

Knowledgeable with policy and procedures related to duties and responsibilities of the EKMS Local Element (LE) alternate custodian.

Duties include:

Supervises allocated watchstanding personnel. Prepares and coordinates planned maintenance schedules as required by the SCO. Provides technical assistance and conducts necessary training. Maintains technical publications and files. Ensures COMSEC procedures and instructions related to crypto security, transmission security, and emissions security are complied with. Ensures compliance with safety procedures.

Supervises IT personnel in a computer environment (CE) performing vulnerability scans on information systems utilizing tools mandated by Department of Defense (DOD) and or private sector industry. Performs system back-ups, scanning for computer viruses, implementing security measures when tasked by industry mandates and/or DOD requirements. Manage computer assets. Maintains a ship's or industry company Local Area Network (LAN).

Manages the transfer of information technology using Military or commercial satellites, Tactical LOS, HF, UHF, VHF and HF Longhaul communications. Operations are routinely performed within a battle group with specific circuits and protocol that must be utilized. Complies with COMSEC requirements on both transmission and receipt of communications messages.

Trouble shoots LAN outages and or computer systems. Diagnoses system faults to isolate failures between hardware, system software and application programs. Investigates and reports CE issues or Information Assurance (IA) security violations to higher authority for resolution.

Manages the operation of information systems in support of worldwide telecommunications network. Assigned systems include, but not limited to MDU/MDS, NAVMACS II, GATEGUARD, NIPR/SIPRNET, ADNS and COMPOSE SYSTEMS.

Advises the SCO on capabilities, limitations and condition of equipment. The incumbent may be required to work aloft and over side to ascertain equipment condition.

Interacts with technical support personnel and peers to resolve technical hardware and software problems. Provides technical assistance to personnel involved in system programming and hardware selections. Performs customer service assistance and/or training in response to mission/companies needs and requirements.

Operates Command, Control, Communications, Computer and Systems (C4S) including equipment used for communication, tracking, recognition and identification. Systems to be kept fully operational include ship's capability to handle two secure Fleet Broadcast Satellite Communications (FLTBCAST) channels for classified traffic, CUDIXS Full period termination to send and receive genser traffic and tactical information via GCCS-M, NGW and CBSP if equipped.

Supervises and trains assigned personnel.

Ensures continuing application and compliance with EEO laws, regulations and policies. Carries out EEO Policies and communicates support of these policies to subordinates.

	<p>Everything in this Position Description is considered to be an essential function of this position. Performs other duties as assigned.</p>
<p>Minimum Eligibility Requirements:</p>	<p>Must be a United States citizen of at least 18 years of age and possess and maintain a valid:</p> <ol style="list-style-type: none"> 1. U.S. Passport with a minimum of seven (7) months remaining on expiration date. 2. Transportation Workers Identification Card (TWIC) and/or Department of Defense (DOD) Common Access with a minimum of ten (10) months remaining of expiration date. 3. Merchant Marine Credential (MMC) with a minimum of ten (10) months remaining on expiration date. 4. Must have three (3) years cumulative experience sailing on MSC Vessels as a permanent First Radio Electronics Technician (RET1) or temporary Chief Radio Electronics Technician (CRET). Experience must have been aboard at least two (2) ship class types, i.e. AO, AKE, AOE, ARS, ATF, AS, etc. <p>OR</p> <ol style="list-style-type: none"> 5. U.S. Navy trained IT personnel E6 or above with experience supervising a shipboard Communications Center (i.e. Radio Central/Outboard Shack), or other Government, Military or Commercial environment (i.e. NCTAMS, NTCC, TAGOS (SURTASS), DOD COMMCENTER). Applicants utilizing Military experience should have no more than 10 years recency out of the field. <p>NOTE: When submitting an application for employment, you must provide a letter from your Facility Security Officer and or Government Security Official to document Top Secret eligibility. You must have Top Secret eligibility within the last 24 months when hired for this position.</p>
<p>Evaluation Criteria:</p>	<p>Applicants who meet the minimum eligibility requirements described above will be further evaluated. Documented knowledge, skills, and abilities, education, training, and awards contained in the application package and resume will be reviewed and rated to determine the degree to which applicants possess the required knowledge, skills, and abilities listed below that are essential to perform the duties and responsibilities of the position for which applications are being considered.</p>

	<ol style="list-style-type: none"> 1. Thorough knowledge of shipboard communications and watch procedures as related to the duties and responsibilities of the Communications Watch Supervisor. 2. Skill in analyzing shipboard communications technical issues, both orally and in writing. 3. Ability to interpret and draft Naval and Communication messages utilizing U.S. Joint and Allied publications and instructions. 4. Thorough and detailed knowledge of managing the Electronic Key Management System (EKMS) account, as the Local Element (LE) alternate custodian. 5. Ability to use and interpret electronic technical manuals and schematic drawings utilizing electronic theory to troubleshoot communication systems, and equipment. <p>Related MSC, military, and/or commercial experience, etc., will also be part of the rating process.</p>
<p>Conditions of Employment:</p>	<ol style="list-style-type: none"> 1. CIVMAR positions are subject to drug urinalysis testing. 2. Able to obtain and maintain security clearance eligibility and assignment to a sensitive position. 3. A CIVMAR who occupies this rating or position while sailing on MSC Government Owned, Government Operated (GOGO) vessels is required to use Fall Protection Arrest System (FPAS) safety equipment in order to carry out essential functions of their rating or position. Therefore, the incumbent is required to maintain a mass body weight of no more than 295 Pounds. 4. Able to successfully pass the physical examinations (arranged by MSC) and maintain MSC medical requirements. Participate in vaccine immunization; including a tuberculosis (TB) screening test is also required. TB screening is not provided at the MSC-arranged medical examination, but can usually be obtained from your personal medical provider or free at any local public health clinic. If you have previously

	<p>had a positive TB skin test (i.e. a CONVERTER or REACTOR), another skin test is not required. You must instead provide the medical department written proof that you have completed treatment with medicine (i.e. INH), or that you have started treatment with medicine, or that such treatment is not warranted as determined by competent medical authority.</p> <ol style="list-style-type: none"> 5. Attend and successfully complete all mandatory training courses, including personal survival, which requires the ability to float in the water for a minimum of sixty (60) seconds. 6. Be ready, willing, and able to physically perform the duties of this position worldwide at all times. 7. Be ready, willing, and able to work in a shipboard environment and wear protective equipment worldwide at all times. 8. Entry-level positions require candidates to pass an English language competency test. 9. Participate in direct deposit/electronic funds transfer as the standard method of payroll payments. 10. Capable of speaking, understanding, reading and writing the English language. <p><u>NOTE:</u></p> <ol style="list-style-type: none"> a. The tentative offer of employment will be rescinded if the selectee fails to report to any of the scheduled appointments, fails the physical examination, fails the language competency test, fails the drug test, fails to disclose employment information, fails to report to new employee orientation, or is unable to obtain a security clearance. b. On a case-by-case basis, an applicant who accepts a tentative offer of employment will be required to provide a VA Rating Decisions and/or Office of Worker's Compensation Program (OWCP) Scheduled Awards.
How to Apply:	<p>All applications for employment with Military Sealift Command must be submitted through www.sealiftcommand.com/start-the-process.</p> <p>To begin the process you must submit an <u>Information Request Form (IRF)</u>.</p> <p>Your IRF submission will create a secure online profile after which you will receive an email to verify your account. Once verified, you will be able to complete the</p>

application process. Applications for this position can only be submitted during the announcement open period (Eastern Standard Time). Please note the email address you create will be used by the Command to correspond with you.

In addition to meeting the minimum conditions of employment, you will be required to **scan and upload .jpg or .pdf** files of the following documents:

1. Front and back of United States Coast Guard Merchant Mariner's Credential (MMC), Transportation Worker Identification Credential (TWIC), United States Coast Guard license, and/or STCW certificate, and U.S. Passport.

2. Relevant professional certificates as applicable for this position i.e. American Culinary Federation (ACF), Environmental Protection Agency (EPA) Universal, Global Maritime Distress and Safety System (GMDSS), Security Plus, etc.

3. If you are a current or former federal government employee, a copy of your most recent Notice of Personnel Action (SF-50).

4. If you served in the U.S. military service, you must provide a copy of your Certificate of Discharge (DD-214) that shows the type of discharge you received. This information is located under the "Character of Service" block of your DD-214. If you are claiming 10 points or higher veteran's preference you must provide supporting documentation such as a completed Application for Preference (SF-15) www.opm.gov/forms/pdf_fill/SF15.pdf. Additional information on veteran's preference is available at <http://www.fedshirevets.gov/>. You will also be required to provide a copy of the VA Rating Decisions upon accepting the tentative offer of employment.

5. Last five (5) years of performance evaluations (if available) and training certificates applicable to the position you are applying for.

6. Job related honors, awards, and special accomplishments; for example, military, government or recognized professional organizations related to the maritime field and performance awards.

You will be able to upload and store versions of these documents in your secure online profile. NOTE: It is the applicant's responsibility to ensure that the documents scanned and uploaded are legible. You have the ability to crop and view each document that is uploaded.

	<p>You will not be able to submit an application unless you have uploaded the required documentation as indicated here.</p> <p>Applicants may be interviewed prior to being selected for employment.</p>
<p>How To Contact Us:</p>	<p>If you require technical support, please use the support tab located in the top right corner of the Start the Process page www.sealiftcommand.com/start-the-process. This will generate an email a message for you to submit your issue. Emails will be responded to during business hours M-F 0800 - 1700 CST.</p> <p>If you have any questions regarding the position or to follow up on an application submitted, please email us at civmar@sealiftcommand.com or call us at (757) 341-4610 or (757) 341-4611, or our toll-free recruitment hotline at 1-877-562-7672 during the hours of 0700 to 2000 EST.</p>
<p>NOTE:</p>	<p>FAILURE TO PROVIDE REQUIRED INFORMATION REQUESTED FOR THIS POSITION WILL ADVERSELY AFFECT YOUR ELIGIBILITY.</p> <p>Federal job applicants who make a false statement in any part of the application could be turned down for the job, fired after beginning work, or subject to fine, imprisonment (U.S. Code, Title 18, Section 1001), or other disciplinary action.</p> <p><u>Employment of Federal Civilian Annuitants:</u> Selection of CIVMAR annuitants for MSC positions must be approved by the Director for Civilian Human Resources. Annuitants serve at the will of the appointing officer.</p> <p><u>Benefits Information:</u> In accordance with section 9902(h) of title 5, United States Code, annuitants reemployed in the Department of Defense shall receive full annuity and salary upon appointment. They shall not be eligible for retirement contributions, participation in the Thrift Savings Plan, or a supplemental or re-determined annuity for the reemployed period. Discontinued service retirement annuitants (i.e., retired under section 8336(d)(1) or 8414(b)(1)(A) of title 5, United States Code) appointed to the Department of Defense may elect to be subject to retirement provisions of the new appointment as appropriate. (See DoD Instruction 1400.25, Volume 300, at http://www.dtic.mil/whs/directives.)</p> <p>Annuitants are not eligible for recruitment and retention incentives.</p> <p>YOU MAY NOT BE HIRED IF YOU FAIL TO REPORT:</p> <p>1. Previous security clearance issues (intents to deny or</p>

	<p>the revocation of security clearances).</p> <p>2. Debts.</p> <p>3. Previous felony convictions where actual time was served in jail for more than one (1) year.</p> <p>Any questions relative to this issue should be directed to the CIVMAR Support Center at 866-562-7672.</p>
<p>MILITARY SEALIFT COMMAND IS AN EQUAL OPPORTUNITY EMPLOYER.</p>	<p>All applicants meeting minimum qualifications will receive consideration without regard to age, sex, race, color, religion, national origin, lawful political affiliation, non-disqualifying disability, marital status, sexual orientation, ethnicity, or other personal condition unrelated to the applicant's basic ability to perform satisfactorily. Please visit www.msc.navy.mil/civmar/eeo.htm for more information. Determinations of whether an accommodation is appropriate shall be made by the agency as soon practicable, after the initial application process and shall be made with regard to all applicable statutes and regulations. If assistance is required to complete the application process, interested applicants should call our CIVMAR Support Center at the above number and refer to the "How to Apply" section of this announcement.</p>

